

**APPLICATION FOR PRINCIPAL**

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**1. PERSONAL DATA.**

- (a) Name in Full (Block Letters) : \_\_\_\_\_  
(b) Son/Daughter/Wife of : \_\_\_\_\_  
(c) Date of Birth & Age : \_\_\_\_\_

As on 01 Apr 2020

\_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_ Days (Should be below 55 Years)

- (d) Nationality : \_\_\_\_\_  
(e) Present/Correspondence Address : \_\_\_\_\_  
(f) Permanent Home Address : \_\_\_\_\_  
(g) Registered Mob No : \_\_\_\_\_  
(h) Registered Mail ID : \_\_\_\_\_  
(j) Aadhar Card No : \_\_\_\_\_  
(k) PAN Card No : \_\_\_\_\_  
:

**2. PRESENT/PREVIOUS OCCUPATION.**

- (a) Designation of the Post : \_\_\_\_\_  
(b) Name and Address of Institution/  
Organisation : \_\_\_\_\_  
(c) Designation of Superior Incharge : \_\_\_\_\_  
(d) Contact No of Superior : \_\_\_\_\_  
(For verification, if need be)  
(e) Salary last drawn : \_\_\_\_\_  
(f) Salary you expect : \_\_\_\_\_  
(g) Period of Notice you will have to  
give, if selected. : \_\_\_\_\_

**3. FAMILY DETAILS.**

- (a) Marital Status : Married/Unmarried/Divorced  
(b) Occupation of Spouse (If married) : \_\_\_\_\_  
(c) No of Children with age and sex : Male\_\_\_\_ Age \_\_\_\_\_ Female\_\_\_\_ Age \_\_\_\_\_

**4. EDUCATIONAL & PROFESSIONAL RECORDS : Original Degrees to be brought for verification at the time of interview.**

Examination Passed	Regular or Distance	Marks Obtained	%	Year of passing	Subject Taken	Name of University/Board/Institute


5. **EXPERIENCE:**

Experience as <b>Principal</b> (Exact date, month & year to be indicated)		School/College	Affiliated to	Medium of Teaching	Result Percentage
From	To				

Experience as <b>PGT</b> (Exact date, month & year to be indicated)		School/College	Subject taught	Classes taught	No of pupils taken	Total Experience	
From	To					Years	Months

6. Languages you can read write and speak fluently : \_\_\_\_\_

7. **HEALTH** :

- (a) What kind of health do you keep? \_\_\_\_\_
- (b) Do you need any medical treatment/assistance for the disease you are suffering from \_\_\_\_\_
- (c) Are you differently abled ? Give details \_\_\_\_\_

8. **COMPUTER KNOWLEDGE** : (Separate sheet can be attached).

- (a) Have you done any degree/Diploma in Computer give details : \_\_\_\_\_
- (b) Any Experience on working on computer give details : \_\_\_\_\_
- (c) Do you own a personal Laptop, if yes give details : \_\_\_\_\_

9. **Special Achievement (s)** :

(a) Any books/articles written ? If so give details \_\_\_\_\_

(b) Prizes/Medals won, if any, as a PGT/Principal \_\_\_\_\_  
(Give details)

10. Any other details, if you consider suitable to share \_\_\_\_\_  
with the school administrations

3

11. **Agreement (If appointed):-**

(a) I agree to abide by the CBSE Rules and Regulations as amended from time to time.

(b) I undertake to serve the school till the end of the final term.

(c) I solemnly state the all the above particulars/Statements are true to the best of my knowledge and belief.

Dated .....

(Signature of Applicant)

Name \_\_\_\_\_